

CITY OF AUBURN
REQUEST FOR PROPOSALS (RFP)
Project CP2210 - M STREET NE WIDENING (E MAIN ST TO 4TH ST NE)
Proposals Due: February 20, 2024

The City of Auburn is soliciting Proposals from qualified consulting teams to provide professional services for the design, geotechnical evaluation and recommendations, environmental permitting and approvals for the M Street NE Widening (E Main St to 4th St NE), CP2210.

The City's estimate of the contract associated with this RFP ranges from \$250,000 to \$350,000, excluding future phases and optional work.

One electronic copy (PDF) of the Proposal Package shall be emailed to nkahsay@auburnwa.gov on or before 4:00 pm, Tuesday, February 20, 2024 with a subject line "Proposal - M STREET NE WIDENING (E MAIN ST TO 4TH ST NE), CP2210". Questions regarding this solicitation should be directed to Project Manager Name, Project Engineer, by email only at nkahsay@auburnwa.gov.

Additional information related to this RFP may be posted to the City's website no later than February 14 2024. Prospective consulting teams should check the City's website for any additional posted information at <http://www.auburnwa.gov/bids>.

For specific instructions on information to include in the Proposal, refer to the section below entitled *Proposal Elements*. Evaluation of the Proposals and ultimate consultant selection is identified in the section entitled *Selection Process and Evaluation Criteria* below. Although the use of subconsultants is recognized as being necessary for a multidiscipline project, the City's preference is for the lead consultant to have the majority of the work performed in-house.

PROJECT DESCRIPTION

- The project involves the widening of M Street NE between E Main Street and 4th Street NE to create a complete 4-lane cross-section, comprising two northbound lanes, a single southbound lane, and a center Two-Way Left Turn Lane (TWLTL). The widening is expected to take place on the west side of the roadway within the existing Right of Way (ROW). Changes to lane configurations are planned both south and north of E Main Street, converting right-turn lanes into shared through/right-turn lanes.
- Additionally, the project includes the reconstruction of traffic signals at the M Street NE/SE and E Main Street intersection and modifications to the signal at 4th Street NE to accommodate the widening. The signal reconstruction involves installing new signal poles, evaluating signal design for flashing yellow lights, and considering new power sources. The project also includes the installation of new Intelligent Transportation System (ITS) cameras, video detection, and pedestrian signal poles.
- The pavement within the project scope will undergo full-depth reconstruction, with a potential grind & overlay at the intersection of M Street NE and 4th Street NE. Other elements include the relocation of a transmission pole, replacement of existing lights with LED lights, installation of communication and street light conduits, signage to close pedestrian crossings, and potential relocation of transit stops.

- Utility work involves the replacement of water services, sewer lines, and storm drainage facilities. This includes connecting water services to an existing water main, replacing sewer lines with PVC and repairing a belly in the pipe, and installing new storm pipes, including 770 LF of 12" PVC storm pipe where no storm drainage facilities currently exist. Overall, the project aims to enhance road capacity, improve traffic signals, and upgrade utility infrastructure along M Street NE.

SCOPE OF WORK

The design contract will include project management, geotechnical evaluation, survey, environmental approvals and permitting, preparation of contract plans, specifications, and estimates at the 30%, 60%, 90% and final review levels; “over-the-shoulder” reviews between the 30%, 60% and 90% review levels.

PROPOSAL ELEMENTS

Each proposal is limited to a maximum of 12 numbered letter sized pages of content (excluding only the cover and any dividers) (minimum font size 10 Arial), and should address the following items relative to the project description:

1. Identify the Project Team (those who will be actively working on this project). Include an organizational chart and identify any sub-consultants. Discuss the proposed Project Team’s expertise and experience with 3 similar project designs within the last 5 years. Please include the following information for each project:
 - Project name and location
 - A brief description of the project
 - Provide the total project costs
 - Project Team Member roles in the project
 - A project reference and contact phone number
2. List and describe briefly what you think are important issues or project constraints, and identify the attributes of your team that may set it apart or make it particularly well-suited to address the issues.
3. Discuss how the Project Team will meet the anticipated project schedule. Describe your team’s general approach and availability of team members.
4. Describe specific lessons learned by your firm/team regarding similar projects and what those lessons learned taught the team.
5. Your firm’s process/procedures for providing quality assurance/quality control throughout the life of the project.

SELECTION PROCESS AND EVALUATION CRITERIA

A committee of City personnel will evaluate and rate the proposals on the following criteria, weighted as indicated:

1. Project Team Qualifications (20%)
2. Important Issues (20%)
3. Project Approach and Anticipated Project Schedule (20%)
4. Lessons Learned (20%)
5. Quality Assurance / Quality Control Plan (20%)

Following the evaluation of the Proposals, the City will interview up to 3 of the prospective consultants. Those firms selected for interview will have the opportunity to present their past experience with similar projects and overall project approach.

SELECTION SCHEDULE

The City's proposed schedule for Consultant selection, subject to change, is as follows:

Issue Request for Proposals	February 1, 2024
Deadline for Submittal of Proposals	Tuesday February 20, @ 4:00 pm
Preliminary Selection of Firms	March 5, 2024
Notify Firms Chosen for Interviews	March 19, 2024
Consultant Interviews	Starting from March 20, 2024
Final Selection of Design Firm	April 2, 2024
Execution of Consultant Agreement	May 2024

TERMS AND CONDITIONS

The City of Auburn reserves the right to reject any and all Proposals and to waive irregularities and informalities in the submittal and evaluation process. This solicitation for Consultant Services does not obligate the City of Auburn to pay any costs incurred by respondents in the preparation and submission of a Proposal. This solicitation does not obligate the City of Auburn to accept or contract for any expressed or implied services. Furthermore, the City of Auburn reserves the right to award the contract to the next most qualified Consultant if the selected Consultant does not execute a contract within thirty 30 days after the award of the proposal.

The City of Auburn in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by calling 253-931-3010.

The City of Auburn, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Dates of publication in the Seattle Daily Journal of Commerce, February 1, 2024 and February 8, 2024.

Dates of publication in the Seattle Times, February 1, 2024 and February 8, 2024.